

BCU Level 5 Assessment Booking Form



Please complete the following details and return to Maria Winfield by post to BCU, 18 Market Place, Bingham, Nottingham, NG13 8AP.

Name:	BCU Number:
Daytime Contact Number:	
In case of Emergency, please c	ontact:
	Telephone:
Please state any Medical Proble	ems:
Assessment Date:	Discipline:
Number of long-term students: Are any of your long-term stude	
l enclose cheque / Visa / Masterca	£100 required two months prior to the assessment date). ard / Switch (please delete as appropriate). e to 'BCU'. Card details can be completed below.
Card No:	
Valid From:/ Expiry Date	te:/ Security Code: Issue No
Card holders name and address i	f different to above:
BOOKING CONDITIONS – Pleas	se read and sign to accept the following conditions
	of payment in full, and confirmation of prerequisites
I am physically fit for the activities I pl	
The activity I undertake may be haza	·
If you cancel the BCU are not able to	
If BCU cancel the assessment you we will do our best to ensure your as	rill be refunded in full, or your credit transferred to a future assessment
Signature:	Date:
o.ga.a.o.	2410.

Bookings will only be accepted where these conditions have been accepted



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Please enclose the following;

1. Completed Level 5 C1

This is returned to (stamped for assessment) after completion of your training course. The C1 is valid for three years from the date of training (unless otherwise stated)

2. A copy of your valid first aid certificate

minimum 2 days as per BCU Five Star Leader Award

3. A copy of your action plan

This is normally formulated during the Level 5 training course and re-aligned during contact with your Mentor

4. Mentors letter of support and session narrative -

Your Mentor is required to write a letter of support that includes:

- a formal recommendation for you to attend the specific assessment
- an endorsement that you have completed the relevant elements of your action plan
- a session narrative this is written following a day where your Mentor observes you coaching. It is written by the Mentor as feedback for you, and requires a clear indication that Level 5 coaching behaviours were observed
- 5. £100 Deposit

6. Level 5 Project

The following will also be checked prior to accepting your booking;

- 1. You hold current comprehensive membership of the relevant Home Nation Association
- **2.** Your trainee status is valid (or an extension has been granted)